

**EASTSIDE RURAL COUNTY FIRE PROTECTION DISTRICT**  
**PO BOX 5996**  
**STOCKTON, CA 95205-9998**  
**(209) 639-2270**

**JANUARY 4, 2024, MEETING MINUTES**

<b>PRESIDENT:</b>	<b>JESS MILLER</b>
<b>VICE PRESIDENT:</b>	<b>SUSAN TRAMMEL</b>
<b>DIRECTORS:</b>	<b>KATHLEEN GARCIA</b>
	<b>LYNNE ARMANINO</b>
	<b>MARTIN ASBORNO</b>
<b>CAO / CLERK:</b>	<b>MATTHEW DUAIME</b>

President Jess Miller called the regular meeting of the Eastside Rural County Fire Protection District to order on Thursday, January 4, 2024, at 6:01 PM at Station 12, 4010 East Main Street.

**ROLL CALL:**

Present:	Miller, Garcia, Armanino, Trammel, Asborno and Clerk / CAO Duaime
Absent:	None

**ADOPTION OF THE AGENDA:**

- With a quorum present, Director Lynne Armanino made a motion to adopt the agenda as e-mailed. Director Kathy Garcia seconded the motion and the motion carried.

**ADOPTION OF THE BOARD MEETING MINUTES:**

- December 7, 2023, Meeting Minutes
- Director Lynne Armanino made a motion to adopt the minutes and Vice President Susan Trammel seconded the motion and the motion carried.

**STOCKTON FIRE DEPARTMENT**

- Fire Chief Rick Edwards attended the meeting.
  - See attached monthly report.
  - Gave Presentation on Communication Upgrades \$56K
  - EFD will be receiving 2 bids equipment and installation.

**PUBLIC COMMENTS / REQUESTS:**

- Mrs. Quintero 2027 Adelbert spoke with EFD Board about replacing the fire hydrant in front of her home. The Quinteros are adding a second unit on their parcel. Fire Chief and Board directed property owners to contact Cal Water and Fire Prevention to determine underground infrastructure size.

**FINANCIAL REPORT:**

- Financial Statements:
  - November and December 2023 Financials
  - Warrant review and sign
  - Clerk invoice - November
- Disbursements – Fund 48201

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- Disbursements:
  - General Fund 48201 - \$249,388.55
  - COA Reserved Fund 48291 - \$0.00
- Action:
  - Director Lynne Armanino made a motion to approve disbursements as presented. Director Marty Asborno seconded the motion and the motion carried. All members present signed the warrant list.

UNFINISHED BUSINESS:

- Financial Audit Review - February 1, 2024 Meeting
- Parking Lot Improvement Co #12 – Paving complete Contractor Paid
- Clerk Spoke about vetting contractors through the county process
- Old Record Review Meeting Date – Set January 23, 2024

NEW BUSINESS:

- Resolution to adopt Records Retention Policy – forthcoming Feb 1, 2024, Meeting.

COMMUNICATIONS:

- None

LAFCO:

- Director Garcia – December Meeting Cancelled

DIRECTORS COMMENTS / REQUESTS:

- None

COMMUNITY DEVELOPMENT DEPARTMENT/MISCELLANEOUS:

- CAO / Clerk Duaine  
No report

FUTURE AGENDA ITEMS / DIRECTORS COMMENTS:

- None

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Meeting concluded at 18:55

Next Meeting: February 1, 2024 @ 6 PM

Matt Duaine, Clerk of the Board / CAO  
Eastside Rural County Fire Protection District

The law does not permit Board action on, or extended discussion of, any item not on the agenda, except under Special circumstances, comments should be limited to two minutes. If Board action is required, the item will be placed on the agenda for the next meeting.

- This agenda shall be made available upon request in alternate formats to persons with a disability, as required by law under the Americans with Disabilities Act of 1990 (42 U. S. C. 12132) and the Ralph M. Brown Act (California State Code 54954.2). Persons requesting a disability modification, or accommodation to participate in the meeting must contact Board Clerk Matt Duaine in writing at the above address during regular business hours at least 120 hours or five days s in advance of the meeting.
- Under Government Code Section 54957.5, all related materials on the agenda submitted to the Directors of the Board shall be made available to the general public for inspection at the business office listed above and by calling the above number for an appointment.
- Materials related to an item on this Agenda submitted to the Directors after distribution of the Board packet are available for public inspection at the District Address Location PO Box 5996, Stockton, California 95205-9998 or by appointment by calling (209) 639-2270.